

**MOST IMMEDIATE  
REMINDER/TIME BOUND  
e.mail**

NO 56-1/2015 -P&PW Desk (C)  
Government of India  
Ministry of Personnel, P.G. & Pensions  
Department of Pension & Pensioners' Welfare

New Delhi, the 1<sup>ST</sup> September, 2015

OFFICE MEMORANDUM

Subject: One day training programme for dealing Assistants/Section Officers dealing with Pension related matters.

In continuation of this department's OM of even number dated 26<sup>th</sup> August, 2015 on the above mentioned subject, the undersigned is directed to say that no nominations for the training programme, on pension matters to be held between 10.00 AM to 5.00 PM on 21<sup>st</sup> September, 2015 at Auditorium No.2, Ground Floor, Institute of Secretariat Training & Management, JNU Campus (Old), New Delhi- 110067, have been received in the department.

**The training programme will be inaugurated by Hon'ble Minister of State (Personnel & Pension).** Ministry of Agriculture etc. are, therefore, requested to ensure nomination of at least two suitable functionaries of appropriate seniority and dealing with Pension Matters to attend the above training course. The nominations in the Proforma given overleaf should reach the undersigned latest by 10<sup>th</sup> September, 2015 positively. You may also send the nomination through e.mail at [seemagupta@nic.in](mailto:seemagupta@nic.in).

  
(Seema Gupta)

Deputy Secretary to the Government of India  
Telfax : 24624802

To  
All Ministries/Departments

PTO

**One day training programme for Dealing Assistants/Sections Officers on Pension Related Matters**

**NOMINATION DETAILS**

\_\_\_\_\_  
**Name & Designation**

\_\_\_\_\_  
**Ministry/Department**

\_\_\_\_\_  
**Date of Retirement**

\_\_\_\_\_  
**Office Address**

**Telephone No.**      **Office** \_\_\_\_\_

**Residence** \_\_\_\_\_

**Mobile** \_\_\_\_\_

**Signature of Applicant**

**Signature of Controlling Officer  
with Official Stamp**