



OFFICE OF THE PR. CONTROLLER OF DEFENCE ACCOUNTS (PENSIONS)
DRAUPADI GHAT, ALLAHABAD- 211014

Circular No. 546

Dated 10.09.2015

To,

1. The Chief Accountant, RBI, Deptt. Of Govt. Bank Accounts, Central office C-7, Second Floor, Bandre- Kurla Complex, P B No. 8143, Bandre East Mumbai- 400051
2. All CMDs, Public Sector Banks including IDBI Bank
3. Nodal Officers, ICICI/HDFC/AXIS/IODBI Banks
4. All Managers, CPPCs
5. Military and Air Attache, Indian Embassy, Kathmandu, Nepal
6. The PCDA (WC), Chandigarh
7. The CDA (PD), Meerut
8. The CDA, Chennai
9. The Director of Treasuries, All States...
10. The Pay and Accounts Officer, Delhi Administration, RK Puram and Tis Hazari, New Delhi
11. The Pay and Accounts Office, Govt. of Maharashtra, Mumbai
12. The Post Master Kathua (J&K)
13. The Pr. Pay and Accounts Officer, Andman and Nicobar Administration, Port Blair

Sub: Simplification of pension payment procedure-Submission of certificates by retiring Armed Forces Personnel along with pension papers.

*****_*****_*****

A copy of Government of India, Ministry of Defence letter No. **3(01)/2015-D(Pen/Pol) dated 25th Aug 2015** on the above subject is forwarded herewith for information and necessary action, which is self explanatory.

2. As per provisions contained in above Government letter dated **25th Aug 2015**, it has been found that the first payment of pension after retirement gets delayed mainly due to two reasons i.e. (i) due to delay in receipt of intimation by the pensioner that pension papers have reached the PDAs and (ii) due to delay on the part of the pensioner in approaching the bank for submission of undertaking/non-re-employment/re-employment certificate. In order to simplify the pension payment procedure, it has been decided that required undertaking/status of non-reemployment/re-employment after retirement may be obtained by the Services HQrs/Record Offices from the retiring Armed Forces Officer and Personnel along with other documents before his retirement.

3. The undertaking/certificate shall be forwarded to the pension disbursing agencies along with Pension Payment Order by the Pension Sanctioning Authorities concerned in the case of Commissioned Officers and Record Offices concerned in the case of PBORs following the usual procedure. In case of pensioner drawing pension from agencies other

than bank viz Defence Pension Disbursing Office/Treasury Office etc. a copy of cancelled cheque obtained from retiring personnel shall also be forwarded by the Record Office along with pension payment order to the pension disbursing agencies to ensure payment of pension into the pensioners account.

4. In view of the above, **all PDAs are hereby authorized to credit the Pensionary Awards notified in favour of the pensioner into his/her bank account as and when due if said undertaking/ certificate is received along with the pension documents.** The pensioner would no longer be required to visit the pension disbursing agency to activate the first payment of pension. The pensioners will be required to be called to the paying Bank Branches/DPDOs only if the undertaking/documents submitted by Service HQrs in the case of ICOs (through PSA)/Record Office in the case of PBORs were incomplete. Submission of Certificates prescribed for continuation of monthly pension/payment of dearness relief, shall be followed as hitherto.

5. Further, **Aadhaar Card** number based biometric verification system for pensioners as an additional option for submission of life certificate by the pensioners has been introduced by the Government since Nov 2014. All the pension disbursing agencies are hereby requested to accept **e-life certificate** of the pensioners as annual life certificate which pensioner can submit online to his pension disbursing agency by registering themselves on www.jeevanpraman.gov.in

This circular has been uploaded on this office website www.pcdapension.nic.in.



(G.K. Baranwal)

Deputy Controller (Pensions)

No. Gts/Tech/0167/XXI

Dated: 10.09.2015

Copy to:-

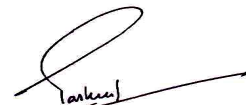
The Officer in Charge
ROs/PAOs (ORs)

.....
.....

Consequent upon the issue of above Government order, it is requested that following additional documents may be obtained from the individual at the time of submission of the pension claim along with other documents before his retirement.

1. Undertaking for refund or make good any amount to which he is not entitled.
2. Status of non-reemployment / re-employment.
3. Copy of cancelled cheque may be obtained from retiring personnel (only in case of pensioner drawing pension from agencies other than bank viz Defence Pension Disbursing Office / Treasury Office etc.).

In view of the above, it is requested that the above documents may be forwarded to the PDA along with PPO for direct payment by PDAs into pensioners bank account as and when due following the usual procedure.



(G.K. Baranwal)

Deputy Controller (Pensions)

No. Gts/Tech/0167/XXI

Dated: 10.09.2015

Copy to:

1. The Dy. Secretary, Govt. of India, Ministry of PPG & P (Deptt. of P&PW), Lok Nayak Bhawan, Khan Market, New Delhi.
2. Director (Pensions), Govt. of India, Ministry of Defence D (Pen/Sers), Sena Bhawan, Wing 'A' New Delhi.
3. PO New Delhi – 110011.
4. Naval HQrs, PP & A, DHQ PO New Delhi.
5. DPA, Vayu Bhawan, New Delhi- 11.
6. Air HQrs Ad PP & P- 3, West Block-VI, R. K. Puram, New Delhi- 110066.
7. Sr. Dy. CGDA(AT-II), O/O the CGDA, Ulan Batar Road, Palam, Delhi Cantt– 110010.
8. PCDA (Navy) No.-1, Cooperage Road, Mumbai- 400039.
9. PCDA (WC), Chandimandir, Chandigarh
10. CDA (AF), West Block-V, R. K. Puram, New Delhi- 110066.
11. CDA, Chennai
12. CDA (PD), Meerut
13. JCDA (AF) Subroto Park, New Delhi- 110010.
14. Director of Audit, Defence Service, New Delhi
15. All Regiment Corp.
16. Bureau of Sailors, Cheetah Camp, Mumbai.
17. Air Force Record, Dhaura Kunwa, Delhi Cantt.
18. Director MP8(I of R) Integrated HQ of MOD(Army)AG's Branch, Addl Dte Gen of MP/MP8(I of R) West Block-III, RK Puram, N-Delhi 110066
19. All Addl CsDA/ Jt. CsDA in Main Office.
20. All GOs in Main Office.
21. The OI/C, G-1M(Tech), AT-ORs(Tech) & G-1/Civil (Tech.)
22. All SAOs/AOs/AAOs in Gts/ORs Complex.
23. The OI/C, EDP Manual.
24. The OI/C, EDP Centre.
25. The OI/C, PHP Cell EDP Centre
26. All Sections in Main Office.
27. The OIC, G -2 Section
28. The OI/C, G-3 Section
29. The OI/C, G - 4 Section
30. The OI/C O & M Cell
31. The OI/C Complaint Cell
32. The OI/C, EDP Centre (Website) for uploading the circular on the website.
33. Defence Pension Liaison Cell.
34. The OI/C Reception Centre, PCDA(P) Allahabad-14.
35. The OI/C, Defence Pension Training Institute, Allahabad..
36. Spare


(S C Saroj)

Sr.Accounts Officer (Pensions)



No 3(01)/2015-D(Pen/Pol)
Government of India
Ministry of Defence
D(Pension/Policy)

New Delhi, Date: 25th August, 2015

To

The Chief of Army Staff
The Chief of Naval Staff
The Chief of Air Staff

Subject: Simplification of pension payment procedure - Submission of certificates by retiring Armed Forces Personnel and civilian employees along with pension papers - reg.

The undersigned is directed to refer to 'Scheme for payment of pensions to Defence pensioners (including Defence Civilian Pensioners) by Public Sector Banks', issued by this Ministry which provides for submission of undertaking along with non-reemployment/re-employment certificate by the retiring personnel to the banks before commencement of his/her pension. The pensioner undertakes to refund or make good any amount to which he is not entitled. Banks also regulate entitlement of dearness relief to the pensioner based on non-reemployment/reemployment certificate submitted by the pensioners in terms of Deptt of P&PW OM No 45/73/97 -P&PW(G) dated 2nd July, 1999 read with this Ministry's letter No7(1)/95/D(Pen/Sers) dated 28th August 2000.

2. It has been found that the first payment of pension after retirement gets delayed mainly due to the two reasons i.e. (i) due to delay in receipt of intimation by the pensioner that pension papers have reached the banks and (ii) due to delay on part of the pensioner in approaching the bank for submission of undertaking/ non-reemployment / reemployment certificate.
3. The feasibility of submission of undertaking/non-reemployment/ reemployment certificate by the retiring Defence pensioners along with pension papers had been under consideration with the Government of India for quite some time. In order to simplify the pension payment procedure, the President of India is pleased to decide that the required undertaking/status of non-reemployment/employment after retirement may be obtained by the Record Offices/ Head of Offices from the retiring Defence personnel along with other document before his retirement. The undertaking/certificate shall be forwarded to the pension disbursing agencies along with Pension Payment Order by the Record Office/Head of Office following the usual procedure. The bank shall credit the pensionary awards notified in favour of the pensioner into his/her bank account as and when due if said undertaking/certificate is received along with the pension documents. In case of pensioner drawing pension from agencies other than bank viz Defence Pension Disbursing Office/Treasury Office etc., a copy of cancelled cheque obtained from retiring personnel shall also be forwarded by the Record Office/Head of Office along with pension payment order to the pension disbursing agency to ensure payment of pension into the pensioners' account. The pensioner would no longer be required to visit the pension disbursing agency to activate the first payment of pension. Submission of certificates prescribed

for continuation of monthly pension/payment of dearness relief, shall be followed as hithertofore.

4. From November, 2014, Government has introduced Aadhar Card number based biometric verification system for pensioners as an additional option for submission of life certificate by the pensioners. All the pension disbursing agencies are hereby instructed to accept e-life certificate of the pensioners as annual life certificate which pensioner can submit online to his pension disbursing agency by registering themselves on www.jeevanpraman.gov.in.

5. Detailed implementation instructions on the matter will be issued by the Pr.CDA (Pension) Allahabad after receipt of this order. Necessary amendments to the procedure of pension sanction and disbursement of pension procedures shall be issued in due course.

6. This issues with the concurrence of Ministry of Defence(Fin) vide their ID No. 10(7)2014/Fin/Pen dated 31.07.2015 .

Hindi version will follow.



[R. K. Arora]

Under Secretary to the Government of India

Copy to-

As per standard distribution list.

