

Adjustment of Air Fares of Tickets booked through DTS

1. Army Officers have the facility to book Air Tickets on account of TD/PD/LTC through “Defence Travel System” (DTS) portal without making any payment. The payment to the concerned agency is being made by this Office. After making payment, the ticket amount is being posted to the Advance Panel of the Officer concerned as DTS advance.
2. While submitting the adjustment claim, the Officer is required to include the amount of air tickets booked through DTS and also reflect the same in their claim as advance drawn in their claim. By doing so, the outstanding DTS advance gets liquidated/adjusted at the time of admittance of claim.
3. The Officers are advised to follow the aforesaid procedure, otherwise, the DTS advances would remain outstanding against the Officer concerned which may lead to recovery at a later date.