

**Directorate of Human Resource Development
(Central Board of Direct Taxes)
2nd floor, Jawahar Lal Nehru Stadium, New Delhi – 110003**

Date : 21.04.2020

To

All Pr.CCsIT/Pr.DGsIT
CCsIT/ DGsIT

Sub : Donation of one days salary to PM Cares Funds – every month till March 2021 –regarding.

It has been decided to appeal all officers/ staff of Department of Revenue to contribute their one day's salary every month till March, 2021 to PM's CARES FUND to aid the Government's efforts to fight the corona virus pandemic vide F.No.A-50050/42/2020-Cash dated 14.04.2020.

2. CBDT has also decided to appeal all officers and staff of Income Tax Department for similar contribution as per DoR letter referred to above.
3. Accordingly, it is desired that the information may be compiled Pr.CCsIT/ Pr.DGsIT wise for Group A, B and C in the format enclosed and total numbers in each category be forwarded to HRD.
4. The requisite information at para 3 above may be forwarded by email at dgithrd@incometax.gov.in / meeta.singh@incometax.gov.in latest by the afternoon of 24.04.2020.

Encl.: As above.

Yours sincerely,



(Rashmi Saxena Sahni)
Pr.DGIT(HRD), CBDT,
New Delhi

Copy to:

1. Sh. Rakesh Gupta, CIT (C&S), CBDT, North Block, New Delhi.
2. Ms. Surabhi Ahluwalia, CIT(M&TP) & (Official Spokesperson), CBDT, New Delhi.

INTIMATION

I _____ (Designation) _____ (Employee Code) _____
hereby intimate that I do not wish to contribute one day salary every month till March, 2021
to the PM CARES FUND.

(Signature)