

GOVERNMENT OF MANIPUR  
SECRETARIAT: FINANCE DEPARTMENT  
(PAY IMPLEMENTATION CELL)

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OFFICE MEMORANDUM

Imphal, the 27<sup>th</sup> April, 2020

**Subject: Revision in the rates of Cycle (Maintenance) Allowance under SR-25.**

**No. 25/1/2020-FD(PIC):** The undersigned is directed to say that consequent upon the introduction of the Manipur Services (Revised Pay) Rules 2019, the Governor of Manipur is pleased to revise the rate of Cycle (Maintenance) Allowance from **Rs. 60/- per month to Rs. 120/- per month with effect from 01/04/2020** subject to the following conditions:

- (a) The official concerned maintains and uses his own cycle for official journeys within a radius of 8 kms from the usual place of duty.
- (b) The allowance will not be admissible for the calendar month(s) wholly covered by leave, training or temporary transfer.
- (c) For any period of more than one month at a time during which a Government servant in receipt of Cycle (Maintenance) Allowance does not maintain a cycle or the cycle maintained by him, remains out of order or is not used for official journeys for any other reason, the Cycle (Maintenance) Allowance will not be admissible.
- (d) The Cycle (Maintenance) Allowance under these orders shall be granted by the sanctioning authority for a period not exceeding two years at a time and its continuance shall be reviewed sufficiently in advance of the expiry of such period. The sanctioning authority may, for this purpose, specify whenever necessary the local jurisdiction of a Government servant at the time of sanctioning the allowance. They should also make a review of the posts under their control and decide the posts for which the Cycle (Maintenance) Allowance should be sanctioned. The Allowance may be sanctioned with reference to the posts and not to the individual incumbents.

  
(Dr. Rajesh Kumar)  
Additional Chief Secretary (Finance),  
Government of Manipur.



**Copy to:**

1. The Secretary to Hon'ble Governor of Manipur, Raj Bhavan, Imphal.
2. The Secretary to Hon'ble Chief Minister, Manipur.
3. P.P.S. to Hon'ble Deputy Chief Minister, Manipur.
4. P.P.S. to all Ministers, Manipur.
5. Staff Officer to Chief Secretary, Government of Manipur.
6. A.P.S. to Ld. Advocate General, Manipur.
7. P.S. to all Additional Chief Secretaries, Government of Manipur.
8. P.S. to all Principal Secretaries / Commissioners / Secretaries / Additional Secretaries, Government of Manipur.
9. The Accountant General (A&E), Manipur.
10. The Secretary, Manipur Legislative Assembly, Imphal.
11. The Secretary, Manipur Public Service Commission, Imphal.
12. The Special Secretary (Cabinet), Government of Manipur.
13. All Heads of Departments, Manipur.
14. All Deputy Commissioners, Manipur.
15. The Resident Commissioner, Manipur Bhavan, 2- Sardar Patel Marg, New Delhi.
16. The Sr. Deputy Resident Commissioner, Manipur Bhavan, 26 – Rowland Road, Kolkata.
17. The Deputy Resident Commissioner, Manipur Bhavan, Rajgarh Road, Guwahati – 3.
18. The Director, Information & Public Relations, Manipur.
19. The Director, Treasuries & Accounts, Manipur.
20. The Director, Local Fund Audit, Manipur.
21. The Director, MIS, Manipur
22. The Secretary, Council of Higher Secondary Education, Manipur.
23. The Secretary, Board of Secondary Education, Manipur.
24. The Director, Printing & Stationary, Manipur for publication of the O.M. in the Extraordinary Gazette. He is requested to supply 100 copies to this Department.
25. The Under Secretary (GAD), Government of Manipur.
26. All Treasury Officers/Sub-Treasury Officers, Manipur.
27. The Web Manager, Directorate of Information Technology, Imphal for favour of uploading the O.M. in the Website.
28. The Dealing Assistant, RTI, Finance Department (PIC).
29. The President/Secretary General, Joint Administrative Council of AMTUC & AMGEO, Babupara, Imphal.
30. The President/Secretary, Manipur Secretariat Services Association, Imphal.
31. The President/Secretary, Manipur Government Services' Federation, Imphal.
32. The President/Secretary, All Manipur Pensioners' Union, Pishum Thong Khong, Imphal.
33. Guard File/ Order Book.